

Addenda

Culpeper County, Virginia

INSURANCE CONSULTANT SERVICES

Addenda Number: 1
Culpeper County RFP No.: HR-10-0301
DATE: 8/4/2009

The following are changes to the Request for Proposal for the Culpeper County, Virginia Insurance Consultant Services RFP No.: HR-10-0301

Changes to the Request for Proposal

Add Attachment B (Fee Schedule).

Section I (Introduction), Item A (General Information), Page 2, First paragraph, First sentence, Second word, change “may” to “shall”.

Page 3, Section II (Proposal Requirements). Add Item number seven (7), which shall read as follows:

“Offeror shall provide pricing options as noted on Attachment B (Fee Schedule), and shall detail proposed cost and billing procedures whether hourly, and/or fee based per project, or commission based, in their proposal response”.

Page 10, Section VII (Evaluation Criteria), First paragraph. Add sixth (6th) bullet , which shall read as follows:

- “Detailed fee proposal in conformance to this RFP/Cost of Services”

END OF ADDENDA NO. 1

**ATTACHMENT B
FEE SCHEDULE
RFP # HR-10-0301**

	FY10	Optional Years				
		FY11	FY12	FY13	FY14	FY15
Development of RFP & Selection of Vendor for Health Insurance Program	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Annual Consulting Services						
Annual Consulting Services	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Hourly Rates for Additional Services						
Principal	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Manager	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Staff	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

(FY = Fiscal Year July 1 - June 30)

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